

Kiwanis of Little Havana
Carnaval
ON THE MILE
A Carnaval Miami Experience

WWW.CARNAVALMIAMI.COM

Saturday, March 2, & Sunday March 3, 2024

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[Kiwanis Club of Little Havana](http://www.kiwaniscluboflittlehavana.com)

2024 Carnaval on the Mile Agreement

PLEASE READ AGREEMENT AND RULES CAREFULLY.

In consideration of mutual benefits, I agree to abide by the rules as established by the Kiwanis Club of Little Havana, for Carnaval on the Mile which are made part of this contract. The Kiwanis Club of Little Havana, the volunteers, the City of Coral Gables, the sponsoring organizations, any other duly appointed representatives and the employees, agents, and officers will not be responsible for any injury that may arise to exhibitors or to guests while they are within the space set aside for exhibitors, or for loss or damage to any property from any cause whatsoever during the duration of Carnaval on the Mile. I agree to hold Kiwanis Club of Little Havana, Inc. for Carnaval on the Mile, its volunteers, the City of Coral Gables, the sponsoring organizations, any other duly appointed representatives and the employees, agents, and officers harmless in any such situation. An application is a commitment to show. I, the artist, agree to abide by all the rules and regulations set forth in this application.

I understand that there are no refunds or rain checks due to inclement weather or other acts of nature. In consideration of Kiwanis Club of Little Havana for Carnaval on the Mile acceptance of my application, I agree to allow them use of uploaded images, promotional materials and photographs taken during the festival for purposes of promoting Carnaval on the Mile this year and in future years, particularly for the website, www.carnavalmiami.com

ONLY SUBMIT APPLICATION FEE WITH APPLICATION, NO OTHER FEES AT THIS POINT. ONCE YOU ARE ACCEPTED INTO THE EVENT, All OTHER fees will be due in our office NO later than February 3rd, 2024, or space will be forfeited.

Make sure you have your name as well as your company name on checks or money orders. You can also pay via a credit card, information attached.

APPLY EARLY & SAVE! Send your application before January 1, 2024, for the fees below: Please do NOT send booth fees until you receive your letter of acceptance via email. If your application is received after Jan. 1st your booth space fees will go up by \$25.

RULES & REGULATIONS

1. Individual booth assignments are made to create an appealing mix of media and take into consideration the character of the work to be exhibited. **Assignments are at the sole discretion of Carnival on the Mile organizational committee. Locations are not interchangeable.**
2. **Exhibitors must be present with their work for the entire event. The event hours are Saturday from 10:00 am to 10:00 pm and Sunday from 10:00 am to 7:00 pm.**
3. Artist must be present both days of the festival. Photo ID is required at check-in.
4. Each exhibitor will be provided with booth signage listing name and booth space number. Carnival on the Mile Arts Festival requires the sign be displayed throughout the event in the upper right corner of the front of the booth facing the crowds.
5. Except for reasonable breaks, all booths are to be staffed and "open for business" during such times as the festival is open to the public.
6. Displays must be professional and aesthetically pleasing. No handwritten labels or signs. The goal is to make your tent resemble a "mini art gallery".
7. All tents must be white. Ribbons from previous shows will not be displayed. Exhibitor's space must be left clean after packing up on Sunday night.
8. All work exhibited must be original and handcrafted by the artist. Limited use of manufactured items will be allowed, (giclée's, lithographs, serigraphs, mono prints, etc.).
9. All inventory, boxes, artworks etc. must be contained within your booth space.
10. Exhibitors are responsible for their own property as well as furnishing their own tables, chairs, lights, credit card equipment, etc.
11. Exhibitors are responsible for their own insurance and protection of artwork and display. Kiwanis Club of Little Havana will not be responsible for damaged/stolen artwork or display.
12. **Although Carnival on the Mile will provide electricity and 1 outlet per tent, artists must provide their own lights and extension cords. Extension cords must be 12 gauge or thicker (NO EXCEPTIONS) The City of Coral Gables will be checking all booths for this.**
13. Artists are to maintain all packing boxes and other packing material off the sidewalks which are directly in front of the stores. Please keep these behind your tents or in your cars.
Any breach of the rules forfeits all rights of the artist and will result in removal from the show without a refund.
14. If you were an award-winning artist in our 2023 event you will not be judged for our 2024 awards. In our continued efforts to give all artist a chance to be awarded a prize, we have concluded that this is the best possible way to address this. You can be eligible for an award every other year.
15. All artist that rent tents or pro panels are liable for any damages that occur during the event. The tent rental company and you will decide the best way to deal with this, and the costs associated.
16. An award-winning artist from Carnival on the Mile 2023 who wishes to participate in the 2024 event MUST submit their application with the information requested and images, **however no application fee is required.**
17. **Applicants that have submitted an artist application and we feel that their product is better suited as a regular vendor will be directed to KCLH, you will be contacted by the office for possible inclusion.**

WAIT LIST

A wait list will be developed based on jury scores. Artists will be called from the Wait List categories. Artists on the wait list are notified via telephone of their acceptance, and at that time they may accept or decline our invitation to exhibit.

AWARDS PROGRAM

The Kiwanis Club of Little Havana, Inc. Awards FIRST, SECOND & THIRD PLACE winners in Fine Arts Village categories. Categories must have at least 4 participating artists to be judged. Crafts awards are FIRST, SECOND & THIRD PLACE of all participating artist in Crafts. Artwork is judged during the first day of the Festival, March 2, 2024, by a group of judges, whose names and bios will be supplied in your artist packages.

Artist Amenities • Easy load-in/out • Breakfast – Sat. & Sun.

• Individually listed on our website • Overnight Security • 100,000 + Attendance of art buying patrons. *Portable restrooms* will be provided all along the shows side streets along Miracle Mile.

APPLICATION REQUIREMENTS:

Each artist must complete a paper application with only one artist per entry, unless you are entering as collaborating artists. Collaborating artists is defined as a group of two (2) artists that work together on any one piece of art. If two artists collaborate, it is regarded as one joint entry. If accepted, they may exhibit only that work which is collaboration.

A separate application must be completed for each medium you would like to apply for. Each application must include a jury fee and its own set of images. Artists may not apply twice in the same category.

A total of five (5) digital images OR photographs. Digital images must be less than 1.8 MB in JPG format. All five (5) images must be submitted on one CD or printed. Four (4) images must represent the type of work which will be displayed and sold. Please send your disk in a disk sleeve and labeled with your name and category. The fifth (5th) image must show the booth display with work visible. If a booth image is not available, then a grouping of works representative of the works to be exhibited at the show may be submitted.

Booth images are mandatory, your application will not be judged without it. NOTE: This is a blind jury process; please avoid submitting booth images with any identifiable sign, or photo of the artist themselves.

TIMELINE:

Applications Deadline Jan. 1st, 2024. All Must be Postmarked by This Date.

January 2 - Feb. 7th PAST DEADLINE, LATE APPLICATION, BOOTH FEES GO UP AN ADDITIONAL \$25
No Applications Accepted Past Feb. 7th.

January 26 - Feb. 10 All artists will be contacted via email if accepted into the show.

February 10 All fees due in our office.

Any questions regarding the application, please feel free to call me Dania Sierra / Art Director at 305-282-8321 or email me @ art@carnavalmiami.com or call the Kiwanis of Little Havana office at 305 644-8888

ARTIST INFORMATION

Name:

Business Name (dba):.....

Address:

City:State:.....Zip:.....

Phone:.....Cell:.....

Email:..... Website:.....

Social Media Handles:



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Small Biography (2 to 3 sentences):.....

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Signature.....Date.....

Please fill out all paperwork and send with application payment via regular mail or in person to the Kiwanis Club of Little Havana office located at 1400 S.W 1 Street, Miami, FL 33135.

Hours of Operation: Monday – Friday 9AM – 5PM, closed from 12-1PM.

Please check the circle for your choices.

Application fee \$35.00

Standard Booth:

Package A: Booth Space 10' x 10' BRING YOUR OWN WHITE TENT Fee: \$600

Package B: Booth Space 10' x 10' fee: \$600 + Festival Tent Rental Fee: Rental Fee: \$375

Package C: Light Dome Tents with Pro Panels are limited. 10' x 10' Space \$600 + Professional Light Dome Tent Rental and Pro Panels fee: \$500

Corner Supplement (Total of 8 corners for Fine Arts and 8 corners for Crafts, assigned on first come first serve basis. Fee: \$200 (Please note some of these corners are 10' space between each tent and not actual street corners)

Double Booth:

Package D: Booth Space 10' x 20' BRING YOUR OWN WHITE TENT Fee: \$1,200

Package E: Booth Space 10' x 20' Fee: \$1,200 + Festival Tent Rental with rain gutter Fee: \$550

Package F: Light Dome Tents with Pro Panels are limited. 10' x 20' Space \$1,200 + Professional Light Dome Tent Rental, rain gutter and Pro Panels fee: \$900

Corner Supplement (Total of 8 corners for Fine Arts and 8 corners for Crafts, assigned on first come first serve basis. Fee: \$200 (Please note some of these corners are 10' space between each tent and not actual street corners)



CREDIT CARD AUTHORIZATION
(Please complete and fax to 305-644-8693)

Date: _____

Cardholder Name: _____

Phone: _____

Credit card type (Please Circle): Visa Master Card American Express Discover

Credit Card Number _____

Expiration Date: ___/___/___ CVV (3 Digit # in the back of Card) _____

Billing Address: _____

City: _____ State _____ Zip Code: _____

Phone No. _____ Email: _____

Approved charge
(description): _____

Invoice No. _____ P.O. No. _____

Invoice Amount \$ _____ plus 3.5% (.035) Convenience fee \$ _____

Total Approved Amount to be charged on credit card \$ _____

I state that all the information forth mentioned is true. I authorize **Kiwaniis Club of Little Havana, Inc.** also known as **KCLH**, to charge the above credit card account for the amount stated above. I further understand that a facsimile or photo copy of this form with my signature on it is the same as an original. If I use a facsimile, I will send the original to the KCLH office at 1400 SW 1st Street, Miami, Florida 33135.

SIGNATURE OF CARDHOLDER: _____ Date: _____

***ALSO INCLUDE A COPY OF YOUR CREDIT CARD AND DRIVER'S LICENSE ALONG WITH THIS FORM. **A 3.5% CONVENIENCE FEE WILL BE CHARGED TO INVOICE AMOUNT.**