

Kiwanis of Little Havana

Carnaval ON THE MILE

A Carnaval Miami Experience
WWW.CARNAVALMIAMI.COM
 Saturday, March 2, & Sunday March 3, 2019

2019 Carnaval on the Mile Agreement




PLEASE PRINT OR TYPE AND READ AGREEMENT CAREFULLY.

In consideration of mutual benefits, I agree to abide by the rules as established by the Kiwanis Club of Little Havana, for Carnaval on the Mile which are made part of this contract. The Kiwanis Club of Little Havana, the volunteers, the City of Coral Gables, the sponsoring organizations, any other duly appointed representatives and the employees, agents, and officers will not be responsible for any injury that may arise to exhibitors or to guests while they are within the space set aside for exhibitors, or for loss or damage to any property from any cause whatsoever during the duration of Carnaval on the Mile. I agree to hold Kiwanis Club of Little Havana, Inc. for Carnaval on the Mile, its volunteers, the City of Coral Gables, the sponsoring organizations, any other duly appointed representatives and the employees, agents, and officers harmless in any such situation. An application is a commitment to show. I, the artist, agree to abide by all the rules and regulations set forth in this application.

I understand that there are no refunds or rain checks due to inclement weather or other acts of nature. In consideration of Kiwanis Club of Little Havana for Carnaval on the Mile acceptance of my application, I agree to allow them use of uploaded images, promotional materials and photographs taken during the festival for purposes of promoting Carnaval on the Mile this year and in future years, particularly for the website, www.carnavalmiami.com

ARTIST INFORMATION:

Name:
Business Name (dba):.....
Address:
City:**State:**.....**Zip:**.....
Phone:.....**Cell:**.....
Email:..... **Website:**.....
Social Media Handles:

Small Biography (Limit to 2-3 sentences):.....

Signature.....
Date.....

Please fill out all paper work and send with application payment via regular mail or in person to the Kiwanis Club of Little Havana office located at 1400 S.W 1 Street, Miami, FL 33135.
 Hours of Operation: Monday – Friday 9AM – 5PM, closed from 12-1PM.

ONLY SUBMIT APPLICATION FEE WITH APPLICATION, NO OTHER FEES AT THIS POINT. ONCE YOU ARE ACCEPTED INTO THE EVENT, All OTHER fees will be due in our office NO later than February 1st, 2019, or space will be forfeited.

Make sure you have your name as well as your company name on checks or money orders. You can also pay via a credit card, information attached.

This year we will be providing **Light Dome Tents as Rentals**. These are professional artist show tents that allow a good source of light in. You have a choice of the tent by itself, or the tent with professional Pro Panels to hang your pieces. All tents will have the appropriate weights. If you get the pro panels, to hang your pieces you need to buy old fashion curtain hooks, for hanging them.

APPLY EARLY & SAVE! Send your application before January 1, 2019 for the fees below:

Please do NOT send booth fees until you receive your letter of acceptance via email.

If application is received after Jan. 1st your booth fees will be as follows Standard Booth 10'x 10' \$525 Double Booth 10' x 20' \$1,025

Please check the circle for your choices.

Application fee \$25.00

Standard Booth:

Standard Booth Space (10' x 10') Bring your own WHITE tent Fee: \$500

Package A: Booth Space (10' x 10') \$500 + TENT RENTAL ONLY WITH WEIGHTS Fee: \$180

Package B: Booth Space (10' x 10') \$500 + Tent Rental TENT WITH PRO PANELS AND WEIGHTS Fee: \$260

Corner Supplement (Total of 8 corners for Fine Arts and 8 corners for Crafts, assigned on first come first serve basis. Fee: \$150)

Double Booth:

Double Booth Space (10' x 20') Bring your own WHITE tent Fee: \$1,000

Package A: Booth Space (10' x 20') \$1000 + Tent Rental with rain gutter Fee: TENT ONLY Fee: \$320

Package B: Booth Space (10' x 20') \$1000 +Tent Rental with rain gutter TENT AND PRO PANELS Fee: \$475

Corner Supplement (Total of 8 corners for Fine Arts and 8 corners for Crafts, assigned on first come first serve basis. Fee: \$150)

RULES & REGULATIONS

1. Individual booth assignments are made to create an appealing mix of media and take into consideration the character of the work to be exhibited. **Assignments are at the sole discretion of Carnival on the Mile locations are not interchangeable.**
2. **Exhibitors must be present with their work for the entire event.** The event hours are: **Saturday** from 10:00 am to 10:00 pm and **Sunday** from 10:00 am to 8:30 pm.
3. Artist must be present both days of the festival. Photo ID is required at check-in.
4. Each exhibitor will be provided with booth signage listing name and booth space number. Carnival on the Mile Arts Festival requires the sign be displayed throughout the event in the upper right corner of the front of the booth facing the crowds.
5. Except for reasonable breaks, all booths are to be staffed and "open for business" during such times as the festival is open to the public.
6. Displays must be professional and aesthetically pleasing. No handwritten labels or signs. The goal is to make your tent resemble a "mini art gallery".
7. All tents must be white. Ribbons from previous shows will not be displayed. Exhibitor's space must be left clean after packing up on Sunday night.
8. All work exhibited must be original and handcrafted by the artist. Limited use of manufactured items will be allowed (giclees, lithographs, serigraphs, mono prints, etc.).
9. All inventory, boxes, artworks etc. must be contained within your booth space.
10. Exhibitors are responsible for their own property as well as furnishing their own tables, chairs, lights, credit card equipment, etc.
11. Exhibitors are responsible for their own insurance and protection of artwork and display. Kiwanis Club of Little Havana will not be responsible for damaged/stolen artwork or display.
12. Although, Carnival on the Mile will provide electricity and 1 outlet per tent, artists must provide their own lights and extension cords.
13. Artist are to maintain all packing boxes and other packing material off the sidewalks which are directly in front of the stores. Please keep these behind your tents or in your cars.
Any breach of the rules forfeits all rights of the artist and will result in removal from the show without a refund.

14. **NEW** if you were an award winning artist in our 2018 event you will not be judged for our 2019 awards. In our continued efforts to give all artist a chance to be awarded a prize, we have concluded that this is the best possible way to address this. You can be eligible for an award every other year. Awards will be given out each year under a different and exclusive category chosen for that year. Example: Decorative, Innovative, Old School etc.
15. **NEW** All artist that rent tents or pro panels are liable for any damages that occur during the event. The tent rental company and you will decide the best way to deal with this, and the costs associated.
16. An award winning artist from Carnival on the Mile 2018 who wishes to participate in the 2019 event MUST submit their application with the information requested and images, **however no application fee is required.**

WAIT LIST

A wait list will be developed based on jury scores. Artists will be called from the Wait List categories. Artists on the wait list are notified via telephone of their acceptance, and at that time they may accept or decline our invitation to exhibit.

AWARDS PROGRAM

The Kiwanis Club of Little Havana, Inc. Awards FIRST, SECOND & THRID PLACE winners in Fine Arts Village categories. Categories must have at least 4 participating artists to be judged. Crafts awards are FIRST, SECOND & THRID PLACE of all participating artist in Crafts. Artwork is judged during the first day of the Festival, March 2, 2019 by a group of judges, whose names will be announced after the judging is completed and awards are presented.

Artist Amenities • Easy load-in/out • Breakfast – Sat. & Sun.

• Individually listed on our website • Overnight Security • 100,000+ Attendance of art buying patrons.
Portable restrooms, will be provided all along the shows side streets along Miracle Mile.

APPLICATION REQUIREMENTS:

Each artist must complete a paper application with only one artist per entry, unless you are entering as collaborating artists. Collaborating artists is defined as a group of two (2) artists that work together on any one piece of art. If two artists collaborate, it is regarded as one joint entry. If accepted, they may exhibit only that work which is collaboration.

A separate application must be completed for each medium you would like to apply for. Each application must include a jury fee and its own set of images. Artists may not apply twice in the same category.

A total of five (5) digital images OR photographs. Digital images must be less than 1.8 MB in JPG format. All five (5) images must be submitted on one CD or printed. Four (4) images must represent the type of work which will be displayed and sold. Please send your disk in a disk sleeve and labeled with your name and category.

The fifth (5th) image must show the booth display with work visible. If a booth image is not available, then a grouping of works representative of the works to be exhibited at the show may be submitted. **Booth image is mandatory, your application will not be judged without it. NOTE: This is a blind jury process; please avoid submitting booth images with any identifiable sign, or photo of the artist themselves.**

TIMELINE:

January 1 Early Applications due

January 2 - 18 Application Deadline all must be postmarked and in our office by this date.

January 26, All artist will be contacted via email if accepted into the show.

February 1 All fees due in our office.

Any questions regarding the application please feel free to call me Dania Sierra / Art Director at 305-282-8321 art@carnavalmiami.com or call the Kiwanis of Little Havana office at 305 644-8888

Booth Rental Sample Photo

Package B: Booth Space (10' x 10') Tent Rental - TENT WITH PRO PANELS AND WEIGHTS





CREDIT CARD AUTHORIZATION
(Please complete and fax to 305-644-8693)

Date: _____

Cardholder Name: _____

Phone: _____

Credit card type (Please Circle): Visa Master Card American Express Discover

Credit Card Number _____

Expiration Date: ___/___/___ CVV (3 Digit # in the back of Card) _____

Billing Address: _____

City: _____ State _____ Zip Code: _____

Phone No. _____ Email: _____

Approved charge
(description): _____

Invoice No. _____ P.O. No. _____

Invoice Amount \$ _____ plus **.03% Convenience fee \$ _____

Total Approved Amount to be charged on credit card \$ _____

I state that all the information forth mentioned is true. I authorize **Kiwanis Club of Little Havana, Inc.** also known as **KCLH**, to charge the above credit card account for the amount stated above. I further understand that a facsimile or photo copy of this form with my signature on it is the same as an original. If I use a facsimile, I will send the original to the KCLH office at 1400 SW 1st Street, Miami, Florida 33135.

SIGNATURE OF CARDHOLDER: _____ Date: _____

***ALSO INCLUDE A COPY OF YOUR CREDIT CARD AND DRIVER'S LICENSE ALONG WITH THIS FORM. **A 3% CONVENIENCE WILL BE CHARGED TO INVOICE AMOUNT.**